

# Andre Pecina

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Successful educator and leader with a creative ability to effectively communicate an organization's vision through a variety of mediums.

With over ten years of instructional experience, and six years of instructional leadership experience, I possess the skills necessary to build strong career and academic programs which provide students with access to the widest array of postsecondary and career options for success. In addition, having the experience of leading one of the largest adult schools in the state, with over 10,000 unduplicated students served annually, has allowed me to work with leaders at the local, state, and national levels, providing opportunities to gather additional resources for my school.

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## Areas of Expertise

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- Curriculum Development
  - Technology
  - English Language Development
  - Professional Learning Communities
  - Grant Writing
  - Multi-Budget Development
  - Personnel
  - Legislation Process/Development
  - Data Analysis/Development
  - Governing Board Development
  - Policy Development
  - Instruction
  - Multi-Agency Collaboration
  - School-Community Relations
  - Project Management
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## Professional Experience

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**Fresno Unified School District      Principal on Special Assignment      May 2016—Present**

Serve in a role similar to Chief of Staff for the Chief Academic Officer who oversees the eight departments which are the Instructional Division including: College and Career Readiness, Curriculum, Instruction, & Professional Learning, Early Learning, English Learners, Goal 2 (Arts, Athletics & Clubs), Prevention & Intervention, School Leadership, and Special Education/Health Services. The departments are responsible for the 106 schools, 74,000 students, 5000 teachers, and 450 leaders. The primary focus of the PSA work is to provide support to the CAO to ensure their focus is on major bodies of work.

### Student Achievement

- Partnered with Data Team, Research, Evaluation, and Assessment Department, and Equity & Access Department to develop streamlined data tools for leaders to utilize for real-time data-based decisions.
- Led focused work involving 10 departments on accelerating academic and social-emotional achievement for African American students.
- Partnered with Instructional Leadership Team and Lead Team to identify student achievement gaps and develop actions to be implemented system-wide.
- Led focused work on developing and implementing frameworks to cultivate a culture where student and adult voices are celebrated and sought after for decision-making.

### Fiscal Management

- Led the development of the division's budget management and development processes with partnerships from Fiscal, Human Resources, Purchasing, and State/Federal Grants Departments.
  - Led the development of \$7M in additional supplemental and concentration funds for Instructional Division.
  - Partnered with division department leaders in the development of their 17/18 budget presentations to Executive Cabinet and the Board of Education.
  - Partnered with sites to expend \$28.5M in site budgets during fiscal year.
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## Professional Experience (Continued)

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**Fresno Unified School District**      **Principal on Special Assignment**      **May 2016—Present**

### Policy Development:

- Led the development of Board Policy and Administration Regulations processes for the division.
- Partnered with department leaders to create and/or amend any board policies and/or administrative regulations.
- Led the development of division policy development to ensure clarity and coherence within the division.

### Building/Facilities:

- Partnered with Maintenance and Operations for beginning of year school site support.

### Public Relations:

- Coordinated with district's Communication Office on division's website development.
- Coordinated with external designers on the development of division documents and branding for system-wide distribution.
- Assisted in the drafting of external/internal memos and letters of response.

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**Fresno Adult School**      **Principal**      **May 2013—May 2016**

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Lead and manage one of the largest adult schools in California, serving over 10,000 unduplicated students annually. The school operates on a \$7.8 million budget which consists of 12– 14 unique funding streams. The staff consists of over 120 full and part-time teachers and 31 classified employees.

### Student Achievement (Instruction):

- Increased the number of 18-22 Special Day Class (Special Education) student graduates from 7 to 44 in 2014-2015.
- Transformed all high school courses to A-G accreditation in 2013.
- Increased the number of student literacy gains for the Workforce Investment Act grant from 3400 to 4500 literacy points in 2 years.
- Increased the number of adults gaining citizenship from 10 to over 100 annually from 2013—2015.
- Aligned curriculum for the 2014 GED exam to the Common Core State Standards.
- Partnered with Fresno City College to create a dual enrollment English as a Second Language pathway for students to gain postsecondary credit.
- Upgraded technology for greater student access in 3 student labs.
- Invested in new online technology, MyFoundations Lab, to increase access to instructional supports for GED students.
- Decreased attrition rates in GED and Adult Basic Education classes by 25% through data tools.

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## Professional Experience (Continued)

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**Fresno Adult School**

**Principal**

**May 2013—May 2016**

### Fiscal Management:

- Provided fiscal leadership to end the past two years with a balanced budget.
- Increased overall budget by \$500,000 with grant and district increases in 2013 and 2014.
- Increased budget by \$1.2 million in 2015 with Adult Education Block Grant funds.
- Managed unrestricted funds, state and federal funds, and revenue funds.
- Led 2 successful Federal Program Monitoring (2011 & 2015) audits for WIA and Perkins.

### Policy Development:

- Provided Constituent Services with Board Policy guidance around adult education topics (e.g., program fees, enrollment, and student data).
- Participated in the development in creating board governance bylaw policy at the state level with the California Community College Chancellor and California Department of Education's Offices for Adult Education Block Grant consortia.
- Led and drafted the governance bylaws for the State Center Adult Education Consortium.
- Participated in the California Department of Education's Field Partnership Team which oversaw the effects of state and federal policy changes at the site level.

### Agency Interactions:

- Worked directly with the following agencies to provide services for adult students: Department of Social Services (CalWORKs), Department of Rehabilitation, Fresno County Office of Education, Economic Development Department, City of Fresno Mayor's Office, and Fresno Housing Authority.
- Worked directly with World Education, Inc. and partnership with the U.S. Department of Education for immigrant integration projects.
- Worked directly with California Department of Education for Workforce Investment Opportunities Act and College Career Readiness Standards implementation.
- Active board participation on the following boards: Fresno Workforce Investment Board, Southeast Fresno Community Economic Development Agency, State Center Adult Education Consortium, California Council for Adult Education State Board, and Fresno Dream Center.

### Building:

- Negotiated lease contract with Manchester Center Mall for a five year lease for Central Fresno Campus.
- Worked with district staff for upgrades to existing Cesar E. Chavez Adult Education Center campus.

### Public Relations:

- Worked with local media on various school related events and stories.
- Drafted press releases and district leader talking points.
- Led the rebranding of Fresno Adult School to modernize the school's branding.

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## Professional Experience (Continued)

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**Fresno Adult School** **Vice Principal** **2010—2013**

- Oversaw adult and concurrent high school programs to increase graduation rates and provide expanded learning opportunities (e.g., A-G articulation, CTE certifications, etc.).
- Supervised and led the Career Technical Education programs with an average staff size of 35 including certificated and classified with a unduplicated student enrollment of over 3000 for the program.
- Managed CalWORKs contract which included ensuring that all staff meet the strict criteria established in the contract with federal, state, and surrounding local educational agencies.
- Created and disseminated professional learning for certificated staff in response to district initiatives.
- Supervised and led the Federal Progress Monitoring audit for CTE with no findings.
- Established and maintained a collaborative dialogue with district leaders to establish new professional learning opportunities for the district's 5000 classified employees through Fresno Adult School.

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**Sanger High School** **Teacher** **2001—2010**

- Created and implemented content standards-based curriculum for English Language Arts (SDAIE), Theatre Arts, and Broadcast Production.
- Redeveloped the Sanger High School Theatre Arts program by implementing various new methods of production with a student-centered focus.
- Directed and produced over 35 theatrical productions in 8 years including: *Grease*, *Beauty and the Beast*, *A Midsummer Night's Dream*, and more.

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**Sanger Adult School** **Teacher** **2006—2010**

- 2010 WASC Site Coordinator who was responsible for providing professional development for WASC, evidence gathering, writing the WASC Self-Study and leading various groups for stakeholder input.
- Created and implemented comprehensive English Language Arts programs for credit recovery.
- Created and implemented CAHSEE intervention curriculum for English learners.

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**Parlier Junior High School** **Teacher** **2000—2001**

- Created and implemented California Department of Education standards-based curriculum for grade 7 English Language Arts.
- Over 70% of the students were English language learners.

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## Education/Training

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Chief Business Academy	ACSA	2014—2015
M.S. in Educational Leadership	National University	2008—2010
Clear Single Subject English Credential	National University	2000—2005
B.A. in English		
B.A. in Mass Communication Journalism—Broadcast Production Emphasis	CSU Fresno	1997—2000

## Grant Writing Experience

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- 2010—2015 Carl Perkins Career Technical Education Grant from \$120,000 to \$499,000
- 2012—2015 United States Citizenship and Immigration Services Grant 2 cycles \$125,000 and \$250,000
- 2013—2015 Workforce Investment Act Grant from \$820,000—\$1,200,000
- 2014 Network for Integrating New Americans Grant \$15,000
- 2015 Health Workforce Development Mini-Grant \$14,995
- 2015 Adult Education Block Grant \$4,800,000
- 2016 Wells Fargo Community Engagement Grant \$5000

## Awards

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- 2014-2015 ACSA Region 9 Adult Education Administrator of the Year

## References

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